ICS4ICS Finance/Admin Section Chief Type 4 Application

Please use the right column “Describe Your Qualifications” to describe how you meet each of the requirements to obtain your Finance/Admin Section Chief Type 4 Credentials.

| Component | Type 4 | Notes | Describe Your Qualifications |
| --- | --- | --- | --- |
| Name | 1. Name of the Applicant for ICS4ICS Credentials
 | 1. Not Specified
 | <enter your name> |
| Description | 1. The FASC has Finance and Admin responsibility for the incident- which is complex and requires numerous personnel and resources. The FASC:
 | 1. Not Specified
 | N/A |
| Description | * 1. Establishes or transitions into an existing Finance/ Administration Section
 | 1. Not Specified
 |  |
| Description | * 1. Supervises and configures section with units to support incident as necessary
 | 1. Not Specified
 |  |
| Description | * 1. Is responsible for the financial, administrative and cost analysis aspects of an incident
 | 1. Not Specified
 |  |
| Description | * 1. Develops the Finance/ Administration Section’s operating plan
 | 1. Not Specified
 |  |
| Description | * 1. Creates, maintains and transfers section documentation
 | 1. Not Specified
 |  |
| Description | * 1. Maintains contact with agency administrative headquarters on finance and administration matters as the Authority Having Jurisdiction (AHJ) directs
 | 1. Not Specified
 |  |
| Description | * 1. Coordinates with assisting and cooperating agency representatives on financerelated issues
 | 1. Not Specified
 |  |
| Description | * 1. Advises the Incident Commander (IC) on financial and administrative matters
 | 1. Not Specified
 |  |
| Description | * 1. Identifying and gathering all necessary contracts, cost estimates needed to manage financial spend.
 | 1. Not Specified
 |  |
| Education | 1. Not Specified
 | 1. Not Specified
 |  |
| Training | 1. Completion of the following:
	1. IS-100: Introduction to the Incident Command System, ICS-100
	2. IS-200: Basic Incident Command System for Initial Response, ICS-200
	3. IS-700: National Incident Management System, An Introduction
	4. IS-706: National Incident Management System Intrastate Mutual Aid – An Introduction
	5. IS-800: National Response Framework, An Introduction
 | * 1. Identified equivalent trainings should meet or exceed course learning objectives.
	2. The NIMS Training Program defines a national baseline to guide and promote NIMS training. It provides recommendations to assist Authorities Having Jurisdiction (AHJ) in developing their own training plans, tailored to their specific needs.
 | <list dates that you completed each course or equivalent>  |
| Experience | * 1. Successful completion of the NQS PTB for the NIMS Type 4 Finance/ Administration Section Chief, or equivalent AHJ documentation
 | 1. Not Specified
 |  |
| Experience | * 1. Experience in incident management in a subordinate position
 | 1. Not Specified
 |  |
| Physical / Medical Fitness | 1. Light
 | The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions. |  |
| Currency | 1. Functions in this position or a higher position during an operational incident, planned event, exercise, drill or simulation at least once every three years
 | 1. A higher position is one for which this position is a prerequisite.
 |  |
| Professional and Technical Licenses and Certifications | 1. Not Specified
 | 1. Not Specified
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